



Promoter Guidelines for National Ranking Chart Rated Events

Chart Promoters

Promoters are advised that NRC Events are granted by EADA on condition that each NRE is run in accordance with the following Rules. Complaints received by EADA that these Rules have not been followed will be taken into account when applications for the following year's NRC Events are considered. In exceptional circumstances, EADA reserves the right to withdraw and re-allocate NRC Events already granted to a Promoter. Where circumstances outside the control of the Promoter prevent compliance, the Promoter is requested to inform EADA as soon as possible after the event of these extenuating circumstances in order that this may be taken into account when responding to complaints from Members.

1.1 NRCs to be 'Closed' events.

All EADA NRC Events are to be run as 'Closed' events, open only to EADA members who are eligible under Rule 1.1. see Appendix I at foot of last page of this document. The British National Championships and U.K. Closed Championships at Amateur level are the only exceptions to this Rule.

1.2 Membership Verification.

Promoters are reminded that British Dance Council Rules require ALL competitors dancing in Grades above "Beginner" to be registered with their National Governing Body. Membership Cards should be inspected when dancers collect their numbers. Those unable to produce an EADA Membership Card must be reported to EADA. This applies whether or not entry was received prior to the day of the Event. Points will not be awarded to any dancer not registered with EADA (or whose membership is not valid) at the date of the NRE. At least one of the couples Membership card number must end with a 'BN' code if not the couple must produce a licence to qualify to dance in NRE.

1.3 Dances

1.3.1 Ballroom/Standard Section

In the Standard Section (excepting Juvenile and Senior III grades) the Viennese Waltz must be included in ALL rounds of the competition and must be danced as the third dance in each round. Promoters wishing to exclude this dance from the early rounds must obtain permission from EADA. Where permission has been obtained, the Viennese Waltz must still be included in the Semi-Final and Final rounds.

1.3.2 Latin Section

In the Latin Section, the Jive must be included in ALL rounds of the competition. Promoters wishing to exclude this dance from the early rounds must obtain permission from EADA. Where permission has been obtained, the Jive must still be included in the Semi-Final and Final rounds.

Juvenile Latin should be run as a four dance competition (Cha Cha, Samba, Rumba & Jive).

1.4 Adjudicators.

EADA requires that AT LEAST 7 Adjudicators MUST officiate in ALL rounds of NREs in the Standard and Latin sections. At least 5 of these must be Championship Adjudicators.

1.5 Pre-entry.

NRCs in the Standard and Latin sections (including 10-dance) MAY be 'Pre-entry' events. If this is the case they must be advertised as such well in advance of the closing date for entries. The closing date for entries should be no later than 2 weeks prior to the date of the competition. All entries must be acknowledged by the Promoter.

1.6 Time between rounds.

There MUST be a minimum of 20 minutes and a maximum of 45 minutes between the end of one round of any NRE and the start of the next round of the same Event. 10 dance Events should have a scheduled break of no less than 45 minutes and no more than one hour between Standard and Latin.

Competitors should be given ten minutes warning before the next round of their competition commences.

1.7 Duration of Music.

In order to allow adequate time for adjudication, the duration of music should be as specified in BDC Rules.

1.8 Programme scheduling.

When the competition takes place on a day prior to a working day, Promoters are required to schedule their programme so that ALL NRCs on the programme are completed at a time which will enable competitors (who may have a long distance to travel) to get home at a reasonable hour. It is recommended that all NRCs should be completed by 6.00 p.m. and, in the case of Juvenile or Junior NRCs, by 4.00 p.m. The term 'reasonable hour' is to be interpreted as permitting the children to reach home before their normal bedtime. Promoters are also required to ensure that the first round of all NRCs commences within 45 minutes of the advertised first round time.

1.9 Displaying of Recalls

Promoters are encouraged to display the recall marks between rounds so that competitors can be prepared to dance.

1.10 Repechage Round

The repechage system may be used in any Standard and Latin NRE's (excluding 10 dance) where practicable. However it is not recommended for an entry of 15 couples or less. The number of couples to be recalled is detailed below:

1.10.1 Repechage Round

No. of entries	Recall Direct	Repechage	Total to Next Round
28 or more	18	6	24
25 to 27	14	4	18
13 to 24	9	3	12
15 or less	not recommended		

1.10.2 Without Repechage

Where the repechage is not used, recall of couples should be as detailed in the table below:

No. of entries	Recall to		
	Quarter Final	Semi-Final	Final
28 or more	24	12	6
25 to 27	18	12	6
14 - 24		12	6
13 or less			6

A minimum of 6 plus equals should always be recalled to any final in each of the individual dances in 10 Dance competitions (wherever this is possible).

1.11 10 Dance Competitions

All the competitions are held under BDC Rules and the rules for ten dance competitions are very clearly stated in the current BDC Rule Book and illustrated in the Appendix of that book.

1.12 Notification of Results

A complete list of competitors (including Names and Registration Numbers) together with a copy of the Scrutineering Sheets must be forwarded to EADA within **seven days** of the Event taking place, this time frame is vital for chart updates for National Selection and Promoter who consistently offend may be subject to sanctions. Where pre-entry has taken place, the Names and Registration Numbers of couples who have entered but failed to pick up their numbers must also be advised.

Note: Promoters receive EADA NRC event sheets prior to the competition, the completed sheets together with the Scrutineer sheets are returned to the Chart Administrator in the stamped and addressed envelope provided.

1.13 Venue

The venue for the event shall provide a floor which is large enough to enable the couples to perform their routines without restriction and to permit sufficient couples on the floor at one time so as not to incur unreasonable delays in the running of the event. The venue shall have separate child and adult male and female changing facilities which are large enough to accommodate the number of competitors anticipated both for the NRC(s) and other events taking place concurrently. The venue shall have adequate refreshment facilities.

1.14 Security

Where there are security concerns with the venue, the Promoter must ensure adequate security to enable clothing and other personal possessions to be left in the changing facilities.

1.15 Child Protection

Where NRCs for Juvenile, Junior or Youth grades are being held, the Promoter is required to familiarise him/herself with EADA's Child Protection Policy, a copy of which will be provided on request. The Promoter is responsible for taking all reasonable steps to ensure compliance. If any molestation or abuse is either suspected or alleged, the Promoter must notify an EADA Child Protection Officer immediately. The attention of Promoters is drawn to the fact that Child Protection Legislation defines a Young Person as any person under the age of 18 and that employees or volunteers assigned to assist or look after Young Persons must have been cleared by the Criminal Records Bureau, (prior to the event) to work with Young Persons.

1.16 Health & Safety

Promoters must familiarise themselves and their helpers with the current Health and Safety Legislation as it applies to the premises they are using and carry out all necessary Risk Assessments and recommend Promoters announce fire exits and assembly points and First Aid arrangements prior to the start of the competition.

1.17 Disclaimer

Notwithstanding the fact that EADA grant these National Ranking Competitions, they do not accept any liability arising from the organisation of an NRC by a successful applicant. EADA shall not be liable to the applicant for any indirect or consequential loss or damage or other claims for consequential compensation whatsoever (howsoever caused) which arise out of, or in connection with, the organisation of a NRC. It is the responsibility of the organiser to arrange adequate and proper insurance cover.

1.18 Age Range Categories

All National Ranking Competitions for Ballroom and Latin are run in accordance with the following age groups:	
Juveniles	who have not reached their 12th birthday on the date of the competition.
Juniors	who reach their 12th, 13 th , 14 th or 15 th birthday during the current calendar year. The younger member of the partnership must be at least 10 years of age on the date of the competition.
Youth	who attain their 16th, 17th or 18th birthday during the current calendar year. The younger member of the partnership must be at least 14 years of age on the date of the competition.
Amateurs	the eldest member of the partnership must be at least 16 years of age and the younger member of the partnership must be at least 14 years of age on the date of the competition
Senior I	both members of the partnership must reach 35 years or more in the current calendar year.
Senior II	both members of the partnership must reach 45 years or more in the current calendar year.
Senior III	both members of the partnership must reach 55 years or more in the current calendar year.

Appendix I

1.1 Those eligible to Compete in a NRC Events –

1.1.1 Couples Eligible to Represent England where both are registered EADA members, and one or both members of the partnership hold a current valid European Union United Kingdom of Great Britain & Northern Ireland Passport and have elected to represent England.

Note: *A dancer who has represented one country is not permitted to represent another country until 12 months have elapsed unless the permission has been obtained of both member countries.*

1.1.2 Couples Registered with other National Associations - members of Scotland Dancesport and Welsh Amateur Dancesport Association who have permission from EADA.

1.1.3 Couples who are eligible to represent England but have elected to represent a different country - the couple must comply with 1.1.1 but have elected to represent a country other than England in International competitions. They must both be registered with EADA as Full, Junior, Juvenile or Student Members.

1.1.4 Couples who are Permanent Residents of the United Kingdom who do not hold UK passports - in this case both dancers must be registered with EADA as Full, Junior, Juvenile or Student Members and have permission from EADA. Proof of Permanent Residency will be required with application for Membership along with the appropriate fee.

Promoter Notes

i) Applications from Promoters must be received no later than 30th June of the preceding year and all applicants will normally be informed by 1st September of the Council's decision. Lists of all selected NRC Events will be published by EADA following final confirmation of all of the agreed dates.

ii) Publicity, the EADA Publicity Officer is happy to help with publicity of the event where possible and can be contacted on publicity@eada.org.uk.

iii) NRC – National Ranking Chart

iv) NRE – National Ranking Event.

Contact Details

Travel Representative	travel@EADA.org.uk
Invitations Organiser	charts@EADA.org.uk
NRC Feedback	NRCevents@EADA.org.uk
Membership	membership@eada.org.uk
Publicity	publicity@EADA.org.uk
EADA Office:	secretary@EADA.org.uk
	Tel: 01252 843501
	Fax: 01252 843887
	The EADA Office
	“Four Winds”, Old Potbridge Road,
	Winchfield, Hants. RG27 8BT